



Call for Nominations for the Board of Directors

The Canadian Public Health Association's Nominating Committee is seeking nominations for general election of **four Directors** to take office January 1, 2013.

The Nominating Committee is responsible for soliciting suitable nominees for election and filling vacant positions on the Board of Directors. Taking into account the skills required by the Board for 2013 and 2014, the Nominating Committee will review nominations and recommend to the Board names for election.

Nominating Committee:

- ✦ Lynn McIntyre, CPHA Chair Elect (AB)
- ✦ Stephen Corber, Director, CPHA Board (BC)
- ✦ Maya Charlebois, CPHA Member (AB)
- ✦ Richard Massé, CPHA Member (QC)

Current 2012 Board Members & Term Completion

- ✦ Erica Di Ruggiero, Chair (ON), December 31, 2012
- ✦ Lynn McIntyre, Chair Elect (AB), December 31, 2012 followed by a two-year term as Chair
- ✦ Hope Beanlands, Director (NS), December 31, 2012
- ✦ Stephen Corber, Director (BC), December 31, 2012
- ✦ Katie Lafferty, External Director (ON), June 17, 2013
- ✦ Mary Martin Smith, Director (SK), December 31, 2013
- ✦ Alycia Fridkin, Student Director (BC), December 31, 2013
- ✦ Richard Lessard, External Director (QC), April 12, 2013
- ✦ Ardene Robinson Vollman, Director (AB), December 31, 2012
- ✦ Isaac Sobol, Director (BC), December 31, 2012

The Call

The Nominating Committee is seeking nominees who are experienced, passionate, committed and skilled individuals to lead CPHA into the future. The Committee presents this Call for Nominations for four (4) Director positions for two-year terms of office beginning January 1, 2013. Candidates are asked to apply against specific positions as outlined below.

The Nominating Committee is seeking candidates whose backgrounds encompass a mix of the following general list of characteristics and skills which reflect the collective backgrounds of the entire Board of Directors:

- ✦ Governance expertise and experience, including some familiarity with financial systems and risk management issues;
- ✦ Demonstrated leadership in the public health sector with an understanding of a range of national, provincial/territorial, regional, local and/or international public health issues;
- ✦ A team player with connections to networks and organizations working on public health issues;
- ✦ High-level understanding of organizational development and effectiveness;
- ✦ Advocacy experience on public health issues, with an understanding of policy development and political systems that impact implementation;
- ✦ Ability to commit time and resources to serve on the Board, committees, attend the annual conference and represent CPHA, as requested;
- ✦ Specific areas of experience might also include fund development, communications and marketing, research, membership development and/or public health practice.

Director 1 and Director 2 should meet a mix of the above list of general characteristics. As a nominee for one of these positions, please describe how your background meets these qualifications.

Focused Positions (Director 3 and Director 4)

Specific experience and skills noted in the list have been highlighted and detailed for two (2) of the Director positions in order to address the current needs of the Association. The Not-for-Profit sector in Canada is facing a number of challenges and many associations are considering new ways of doing business, including new models for membership and partnerships. CPHA's business transformation process began in 2008 but must continue to be enhanced to ensure long-term sustainability.

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As such, the Nominating Committee is specifically seeking two Directors who can bring the following skill sets and experience to enhance the work of the Board in 2013 and 2014.

Director 3 – Not-for-Profit Leadership and Organizational Change

This candidate brings experience in organizational transformation and change management, particularly within the not-for-profit and non-governmental sector. A clear understanding and knowledge of the current political and funding environment with links and connections to federal/provincial/territorial levels is desirable. The importance of strategic relationships and networks in this new environment cannot be underestimated. As a nominee for this position, please describe how your background meets these qualifications.

Director 4 – Business Development

This candidate brings expertise in business development. Since 2008, CPHA continues to develop and enhance its new business model, and additional leadership on the Board in revenue diversification, business development models and fund development is required. Experience in identifying strategic actions that could broaden and diversify CPHA's resource base is needed. Links to the for-profit business community, foundations and fundraising sectors would be ideal. As a nominee for this position, please describe how your background meets these qualifications.

The Nomination Requirements

Nominations for Director will be in writing and signed by the nominee indicating his/her consent to be a candidate and by at least three (3) persons (nominators) who are CPHA members in good standing. Any CPHA member in good standing shall be eligible to be nominated for the office of Director without regard to geographic location. Nomination papers must be received by the office of the Chief Executive Officer, addressed to the Nominating Committee, on or before **5:00pm ET September 12, 2012**.

The nomination form must be accompanied by:

- ✦ a completed version of the self-assessment skills questionnaire that appears on the reverse side of the form;
- ✦ a summary curriculum vitae of the candidate (maximum 1 page);
- ✦ a brief description (up to 250 words) from the candidate indicating how his/her experience fits with the skills and strategic areas being sought by the Nominating Committee (listed above);
- ✦ the signatures of the three (3) nominators.

The summary c.v. and the brief description may be published in communiqués to members.



CPHA ACSP
CANADIAN PUBLIC HEALTH ASSOCIATION
 ASSOCIATION CANADIENNE DE SANTÉ PUBLIQUE

CPHA 2012 Nomination Form

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- ✦ a summary curriculum vitae of the candidate (maximum 1 page);
- ✦ a brief description (up to 250 words) from the candidate indicating how his/her experience fits with the skills and strategic areas being sought by the Nominating Committee;
- ✦ the signatures of the three (3) nominators.

Nomination for the position of (please check one): Director 1 or 2
 Director 3 – Not-for-Profit Leadership and Organizational Change
 Director 4 – Business Development

Each Nominee and Nominator must be a CPHA member in good standing.

Nominee

NAME OF NOMINEE	MEMBERSHIP ID NUMBER	
TITLE		
ADDRESS		
CITY	PROVINCE	POSTAL CODE
TELEPHONE	E-MAIL	
SIGNATURE		

Nominators

Nominator #1

Nominator #2

Nominator #3

NAME	NAME	NAME
MEMBERSHIP ID NUMBER	MEMBERSHIP ID NUMBER	MEMBERSHIP ID NUMBER
TITLE	TITLE	TITLE
ADDRESS	ADDRESS	ADDRESS
CITY	PROVINCE	POSTAL CODE
CITY	PROVINCE	POSTAL CODE
CITY	PROVINCE	POSTAL CODE
E-MAIL	E-MAIL	E-MAIL
SIGNATURE	SIGNATURE	SIGNATURE



2012 Nomination Form

Skills Self-assessment Questionnaire

Nomination for the position of (please check one): Director 1 or 2
 Director 3 – Not-for-Profit Leadership and Organizational Change
 Director 4 – Business Development

Level of responsibility in your organization (please check one):

- Executive management level (e.g., President, CEO, Executive Director)
- Mid-management level (e.g., Director)
- Operational level (e.g., Manager, department head)
- Other, please specify _____

Please assess your degree of knowledge and/or experience in the following areas (check one in each category)

Check degree of knowledge/experience <i>1 is none, 5 is very high</i>	None 1	2	3	4	High 5
Governance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public Health Systems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership in Non-profit Field	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Risk Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Research/Academic Sector	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship and Fundraising	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Revenue Diversification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Membership Development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Policy Development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Direct Public Health Practice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

All nominations must be received at CPHA's National Office no later than 5:00pm ET September 12, 2012. Return to:
 Nominating Committee
 Canadian Public Health Association
 300-1565 Carling Avenue, Ottawa, ON K1Z 8R1
 E-mail: nominations@cpha.ca Fax: 613-725-9826

NOMINATIONS RECEIVED AFTER 5:00pm ET SEPTEMBER 12, 2012 CANNOT BE CONSIDERED.